Monthly Income & Expense Ledger

Russetbook · free one-page sampler from the Self-Employed Books workbook

MONTH March 2026

BUSINESS / NAME Sample Studio (example)

INCOME · money that came in

DATE	CLIENT / SOURCE	WHAT FOR	AMOUNT	PAID
2026-03-02	Client A	Logo refresh, 50% deposit	$600.00	Yes
2026-03-09	Client B	Monthly retainer	$450.00	Yes
2026-03-16	Client C	Landing page copy	$275.00	Yes
2026-03-27	Client A	Logo refresh, balance	$600.00	Yes

EXPENSES · money that went out

DATE	VENDOR	CATEGORY	AMOUNT	RECEIPT
2026-03-03	Design software	Software & subscriptions	$24.99	Yes
2026-03-05	Print shop	Supplies & materials	$38.40	Yes
2026-03-11	Co-working day pass	Other	$25.00	Yes
2026-03-18	Phone plan	Phone & internet	$45.00	Yes
2026-03-24	Stock photo license	Advertising & marketing	$29.00	Yes

TOTAL INCOME $1,925.00

TOTAL EXPENSES $162.39

NET (INCOME − EXPENSES) $1,762.61

Tip: write the amount of each receipt you keep, not the card statement total. Fill in one page per month and keep your receipts with it.

This is a record-keeping and planning tool. It is not tax, legal, accounting, or financial advice, and it is not a substitute for official IRS forms, tax software, or a qualified professional.

Want the whole year, invoices, mileage and a dashboard? Self-Employed Books workbook: russetbook.pages.dev/products/russetbook-books.html